**EPP Initial Programs Assessment Committee**

**Minutes**

Date: September 7, 2018

Time: 1:00 pm – 2:30 pm

Location: Ed Leadership 217

Present: K. Davis, S. Doig, N. Covey, J. Singleton, I. Khramtsova, D. Keyes, S. Whiteland, D. Parker

Ex Officio: N/A

Also Attending: L Bryant- COEBS Assoc. Dean

Minutes from previous meeting were reviewed and approved.

1. Committee Chair and Recorder Selected. Scott Doing- Chair; Jacques Singleton, Recorder. Future meetings will be second Friday of each month.
2. Dr. K. Davis provided a detailed report on the results of the most current EPP survey. From the results the two biggest concerns from teacher candidates were being able to handle student behaviors and communication with parents. Suggested meeting between departments to address these concerns. Two suggestions to be discussed are to embed field experiences focused on these deficits throughout the curriculum or institute a policy of requiring a certain number of field experience hours prior to internship.
3. Dr. Davis discussed the results of the Supervisor of Novice Teacher Survey. Committee accepted the recommendations of the Novice Teacher Survey and will consider what content is taught across programs, and look for commonalities and gaps to address the survey concerns of classroom environment and assessment. Possibly provide professional development to address the concerns as they seem to be a common theme throughout the surveys.
4. Dr. Davis discussed the results of the Employer Survey. Managing student behavior was the number one concern. This concern was also identified as in the other surveys. Committee discussed ways to address the need for a revised survey to send to employers. Suggested that programs come together to look at content of introduction courses to address these concerns.
5. Dr. Davis discussed the results of the Praxis II Report. Data shows that all programs are doing well in this area. Committee discussed the limited sample size could have skewed the data. Recommended using tutors for candidates that cannot pass Praxis II.
6. Committee set timelines for review of current EPP Assessment Reports. Each committee member assigned to at least one report.
7. Sub Committees Chairs for Student Impact on Learning, Dispositions, and Technology were selected. Chairs will select committee members for these sub committees. Sub committees will meet starting in November to prepare for Annual IPAC Report.
8. Agenda for the next meeting will be as follows:
	1. Presentation and Discussion of the Summative/Formative Assessment Report
	2. Subcommittee Reports.

**Action Items**

1. Committee will discuss ways to address findings from EPP Educators Survey, Supervisor of Novice Teacher Survey, Employer Survey, and Praxis Report.
2. Committee will continue to discuss ways to collaborate between departments to address survey concerns.
3. Subcommittee members selected by chairs.

**Next Meeting: Tentatively scheduled for second Friday in October. Time TBA.**